

# NARANGI ANCHAUK MAHAVIDYALAYA



Prospectus 2017-18



n behalf of Narangi Anchalik Mahavidyalaya I would like to welcome all of you who have decided to pursue Higher Secondary and Under Graduate Courses (B.A. & B.Com) at this college. The College is celebreating its Silver Jubliee during the present year 2015-16. At this juncture, it is matter of pride that I have been closely associated with this up-coming institution. Our dedicated faculty members with their experience and knowledge look after the academic needs of the students. The members of different faculty CELLs hardly tolerate any indiscipline in the College Campus. It is only their dedication that makes it possible to successfully maintain a warm and cordial relationship between the teachers and the students in this college.

As a newly provincialised college, we have many plans to construct more comfortable class-rooms, boys' and girls' common-room, seminar hall, digital library etc. Our effort is going to be realised through the undergoing construction of Women Hostel and Indoor Stadium in our College Campus.

Students, we have much to be done and miles to go to sustain an academic atmosphere of excellence in our college. I hope that all of you will share our dream, contributing your ability towards making Narangi Anchalik Mahavidyalaya a grand centre of higher Education in the state.

Reeta Dutta Hazorika
Principal i/c
Narangi Anchalik Mahavidyalaya

# Our Vision Our Mission

# Our Vision

Enhancement of knowledge and wisdom through quality education for better individual and social life.

# Our Mission:

he prime responsibility of this college is to serve the people of North East India by providing education in the field of Arts and commerce. The college, through these departments, seek to present itself as a major centre of learning for advancement, dissemination, preservation and use of vast knowledge. It encourages students from the different cross sections of the society by providing them with the knowledge through best infrastructure and learning resources, so as to make teaching learning process a pleasurable and profitable experience. Through these efforts the college tries to mould in its students an all rounded personality of professional competence, self-confidence and positive attitude that would help in the growth and development of Assam in particular and north east region and the country in general.

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# Narangi Anchalik Mahavidyalaya-An Overview

# Profile of the College:

arangi Anchalik Mahavidyalaya, a leading institute of higher education was established in the year 1991 solely with the initiative of the people of greater Narengi Area. The College, located at the eastern most part of the city of Guwahati, has come a long way in providing and spreading higher education amongst ethnic and linguistic groups. Today the college takes pride in having moulded many citizens of higher repute, in various fields like literature, teaching, administration, journalism, music and culture etc. During this Silver Jubilee Year (2015-2016) the college feels confident and is hopeful of the future. Today the college family feels proud while looking back to the history of its growth and the launch of commerce stream on 6<sup>th</sup> of August 2012.

The foundation of the college was laid on 2<sup>nd</sup> September, in the Year 1991, with the evening classes at Narangi High School, within few Months the college was shifted to its own permanent site. That has been donated by.....

- a) Late Nanda Rangpi
- b) Late Ramdhan Bongrang
- c) Late Nabin Bongrang
- d) Late Pabin Kra
- e) Late Bhadaram Bey
- f) Mr. Lakhindra Kra
- g) Mr. Beban Rongchell

The college has at present, adequate number of classrooms, a well-stocked library with reading room, separate common rooms for teachers, boys and girls, departmental rooms and office-rooms for the students' union. The new four storied building which homes the rich library, laboratory and department of Geography along with the office of the Principal, renders completeness to the college. Behind the rapid growth of the College as a premier seat of higher education, lies the selfless and enthusiastic commitment of the people of greater Narengi area whose hopeful relentless support have paved the way of its success. With the co-ordinated effort of the Governing Body and the highly qualified teachers, the college has now developed into a full-fledged institution providing an excellent studying environment. The college has come under the Provincialisation Act from January 2013. With that UGC has provided necessary funds to build a Women Hostel and an Indoor Stadium.

The college has earned a reputation through the multitalented students in academics, music and culture. Some of them have also brought laurels by excelling in the National level as well as in the International level. In National Television some students took part from this college and exhibited their excellence. In social service, the college interacts with the rural communities through various Programmes of NSS and NCC.We, the Narangi Anchalik Mahavidyalaya family feels proud to announce that during the silver jubilee period the Academic Council of the college has decided to adopt a village in Chandrapur area so that the resident children

of that village can be benefitted and upgraded through the little but much needed knowledge of the Narangi Anchalik Mahavidyalaya faculty.

It is hoped from the students that they will abide by the rules of the college, not just in letter but also in spirit. They will be expected to bring recognition to the college as well as maintain the goodwill, which it has earned in a laborious way.

# Motto of the College

Dissemination of information and knowledge as a centre of excellence in higher education by imparting quality education and pursuing research studies.

# Significance of the College Emblem



The bottom of the emblem displays a shield used by the **Karbis** during "**Changnak**" dance. It signifies the open earth and is symbolical with the area that our college is located. On top of the shield (dhal) there is **Xaroi** where a holy book is kept. It stands for knowledge which will spread like rainbow.

# College Infrastructure

- a) CANTEEN: The college canteen provides refreshment for the staff and students at a reasonable rate in a hygienic environment.
- b) PARKING: There is one parking shed for vehicles in the northern part of the college
- c) DRINKING WATER: Purified drinking facility is available for all in the college
- d) FEED BACK BOX: Students may put their complaints and valuable suggestions, if any, in the "FEED BACK" box for rectification of errors & overall improvement of the college.
- e) COLLEGE PLAY GROUND: A play ground is in the process of development in the eastern part of the college.
- f) BOYS' COMMON ROOM: The College has a Boys' Common Room well equipped with Table Tennis Boards, Carom Boards and Chess Boards for playing during leisure period.

g) GIRLS' COMMON ROOM: The College has a well-furnished Girls' Common Room, well equipped with Table Tennis Board, Carom Boards and Chess Boards for playing during leisure period.

# Goals and Objectives

- o To provide need-based quality curriculum
- To ensure effective execution of teaching plan
- To open up job-oriented courses commensurate with socio-economic needs
- To foster internal resource generation and its mobilization
- To ensure sustainable facilities to learners for all round development
- To foster value education to upgrade learners' skill and attitude
- To formulate adequate action-plan to enable learners to equip themselves with competitive National and Global environment
- To provide sustainable scope of physical and mental development towards the students and employee communities
- To foster computerization in the basic operational activities
- To ensure adequate infrastructure and support system of quality education, to create awareness on human rights, value system, culture, heritage, scientific temper and environment.

# NARANGI ANCHALIK MAHAVIDYALAYA

# ESTD. 1991 PRINCIPALS FROM 1991

SI No.	Period	Name
1.	28/07/1991	Hari Prasad Mazumder
2.	18/10/1998	Nira Das (i/c)
3.	27/12/2000	Dr. Saroj Kakati (i/c)
4.	12/05/2003	Mrinal Medhi (i/c)
5.	01/09/2004	Kanak Ch Haloi
6.	29/10/2004	Nira Das (i/c)
7.	28/06/2005	Mrinal Medhi (i/c)
8.	17/07/2005	Pramod Ch Chakraborty
9.	14/03/2007	Kamala Kanta Kalita
10.	26/06/2010	Hemanta Kr. Rabha (i/c)
11.	02/08/2010-Present	Reeta Dutta Hazorika (i/c)

# **COMBINATION OF SUBJECTS FOR HIGHER SECONDARY**

### (10+2) ARTS

# Compulsory Subject:

- 1. English
- 2. Either Alternative English or M.I.L. (Assamese, Hindi)

# Elective Subject:

### A Student can take four of the following Subjects:

1. Economics

2. Education

History

4. Political Science

Advance Hindi

6. Geography

7. Logic & Philosophy

8. Mathematics

9. Advance Assamese.

N.B The Following Subjects combination are not allowed

Economics / Advance Assamese, Advance Hindi

Geography / Philosophy

History / Mathematics

Political Science & Education seat capacity-75

### Note:

- a) Modern Indian Language taught in the College are: Assamese, Alt. English and Hindi
- b) Elective Languages: Assamese and Hindi

# Course Structure of B.A. Syllabus

- A. **Compulsory Course**: These courses are the compulsory courses for all students of the three year B.A. Programme.
  - English (ENG) in First and Second Semesters
  - 2. Environmental studies (ENS) in Third and Fourth Semester
- B. **Major Courses**: Major courses shall be optional and non-mandatory. Major courses shall be chosen by the students.

# The College offers Major courses in the following subjects under B.A. Programme:

i. Assamese (ASL)

ii. English (ENG)

iii. Economics (ECO)

iv. Education (EDU)

v. Political Science (PSC)

vi. History (HIS)

vii. Hindi (HSL)

viii. Geography (GGY)

ix. Philosophy (PHL)

x. Mathematics (MATH)

C. Non-Major Courses: Non-Major Courses shall be chosen by the students who do not opt for Major Courses. The College offers some selective combinations for Non-Major Courses. Some subject require

a minimum cut off marks in the previous qualifying examination for a student to opt for the student(S):

- i. M.I.L Assamese (ASM)
  - M.I.L Hindi (HIM)
  - M.I.L Alternative English (AEN)
- ii. Political Science (PSC)
- iii. Education (EDN)
- iv. Economics (ECO) **or** Elective Assamese **or** Elective Hindi[ <u>ASL</u> and <u>HSL</u> cannot be opted for by Major Students of Assamese and Hindi respectively]
- v. History (HIS) **or** Mathematics (MATH)
- vi. Geography (GEO) or Philosophy (PHL)

### Note:

- a) According to latest Gauhati University guidelines, a student offering Major in Language (other than classics) is not allowed to take M.I.L/Alt. English of the same language
- b) A student taking Major in Assamese cannot take Elective Assamese.
- c) The Following Subjects combination are not allowed
- Economics / Advance Assamese, Advance Hindi
- Geography / Philosophy
- History / Mathematics

# Relaxation:

For Admission against the quota allotted for co-curricular activities like culture events, sports, NCC and Scouts and Guides, the candidates will have to face a personal interview/ selection process.

# Fees Structure (ARTS)

# **Higher Secondary**

Sl. No.	Particulars	H.S. – 1 <sup>st</sup> Year (ARTS)	H.S. – 2 <sup>nd</sup> Year (ARTS)
1.	College Enrolment Fees	300.00	300.00
2.	Tuition Fees	600.00	600.00
3.	Registration & Regd. Form Fees	50.00	
4.	Board Enrolment Fees	25.00	
5.	College Development Fees	500.00	500.00
6.	Building Fees	300.00	300.00
7.	Games & Sports Fees	100.00	100.00
8.	College Magazine Fees	100.00	100.00
9.	Students Union Fees	200.00	200.00
10.	Library Fees	200.00	200.00
11.	Faculty Development Fees	500.00	500.00
12.	College Examination Fees	200.00	200.00
13.	Electricity	200.00	200.00
14.	Student Aid Fund	50.00	50.00
15.	Identity Card	60.00	60.00
16.	Certificate Fee		100.00
17.	Playground Development Fees	100.00	100.00
18.	N.C.C / N.S.S.	40.00	40.00
19.	Arts Forum / Commerce Forum	50.00	50.00
20.	Foundation Day Celebration	50.00	50.00
21.	Environmental Studies	100.00	
22.	Additional Fee for Practical Subjects (for each subject)	150.00	150.00
	TOTALIAN'IL ( D 1	3725.00 (for boy'	s) 3650.00 (for boy's)
	TOTAL Without Practical	3125.00 (for girl'	s) 3050.00 (for girl's)
	TOTAL MULL Due - 1: 1	3875.00 (for boy's	s) 3800.00 (for boy's)
	TOTAL With Practical	3275.00 (for girl's	9,11.1

NB:- Character Certificate fees Rs. 50/-

# T.D.C Programme

Sl. No	Programme	B.A. Sem -1	B.A. Sem -2	B.A. Sem -3	B.A. Sem -4	B.A. Sem -5	B.A. Sem -6
1.	College Enrolment Fees	300.00	300.00	300.00	300.00	300.00	300.00
2.	Tuition Fees	720.00		720.00		720.00	
3.	Registration & Regd. Form Fees	390.00				200	
4.	University Enrolment Fees	200.00					
5.	College Development Fees	500.00		500.00	::	500.00	·
6.	Building Fees	300.00		300.00	s <b></b> s	300.00	
7.	Games & Sports Fees	100.00		100.00		100.00	
8.	College Magazine Fees	100.00		100.00		100.00	
9.	Students Union Fees	200.00		200.00		200.00	88
10.	Library Fees	200.00		200.00		200.00	
11.	Faculty Development Fees	800.00		800.00		800.00	
12.	College Examination Fees	200.00	200.00	200.00	200.00	200.00	200.00
13.	Electricity	200.00		200.00		200.00	
14.	Student Aid Fund	100.00		100.00		100.00	
15.	Identity Card	60.00		60.00		60.00	11
16.	Certificate Fee						100.00
17.	Playground Development Fee	s 100.00		100.00		100.00	
18.	N.C.C / N.S.S.	50.00		50.00		50.00	
19.	Arts Forum	100.00		100.00		100.00	
20.	Foundation Day Celebration	50.00		50.00		50.00	
21.	Environmental Studies			100.00	100.00		
22.	Additional Fee for Major Students	200.00	200.00	200.00	200.00	200.00	200.00
23.	Additional Fee for Practical Subject (for each subject)	300.00	300.00	300.00	300.00	300.00	300.00
	TOTAL Without Major	4670.00	500.00	4180.00	600.00	4080.00	600.00
N	TOTAL With Major	4870.00	700.00	4380.00	800.00	4280.00	800.00
	TOTAL Without Practical Subject (General)	4970.00	800.00	4480.00	900.00	4380.00	900.00
	TOTAL With Practical Subject (Major)	5170.00	1000.00	4680.00	1100.00	4580.00	1100.00

NB:- Character Certificate / Provisional Certificate fees Rs. 50/-

### Courses and Admissions

### THE COLLEGE OFFERS THE FOLLOWING COURSES OF STUDY

- Higher Secondary (Two year course in Commerce) under Assam Higher Secondary Education Council.
- B.com. (Three Year Degree Course in Semester System) under Gauhati University

# Higher Secondary Course in Commerce

To apply for admission to the First Year class of Higher Secondary course of commerce, a student has to pass-

(I) H.S.L.C. Examination under Board of Secondary Education, Assam.

Or

(ii) Any other equivalent examination recognized by Assam Higher Secondary Education Council.

### A. Compulsory Subject:

1. Either a. MIL (Assamese / Hindi) or b. Alternative English

English
 Accountancy

4. Business Studies 5. Environmental Studies

B. Elective Subject:

1. Banking 2. Economics 3. Commercial Mathematics and Statistics

### **B.COM COURSE**

Intake Capacity : 200

Duration : Three Years (Six Semester)

# Course Structure of B.Com. Syllabus (SEMESTER SYSTEM)

General Papers	Core Papers	Specialized Papers
1 <sup>st</sup> Semester		
101 Business Mathematics/ Fundamentals of Insurance (Business Mathematics Compulsory for Major)	<ul> <li>Financial Accounting – I</li> <li>Business Organization &amp;         <ul> <li>Entrepreneurship Development</li> </ul> </li> <li>Indian Financial System</li> </ul>	<ul><li>105 Cost Accounting (Accy)</li><li>105 Human Resource</li><li>Management (Mgt)</li><li>105 Rural &amp; Micro Finance (Fin)</li></ul>
2 <sup>nd</sup> Semester 201 Communicative & Functional English I/ Functional MIL I	<ul><li>202 Financial Accounting – II</li><li>203 Principles of Management</li><li>204 Business Statistics</li></ul>	205 Management Accounting (Accy) 205 Human Resource Planning & Development (Mgt) 205 Micro Credit Institutions (Fin)
3 <sup>rd</sup> Semester		
301 Environmental Studies 302 Communicative & Functional English II/ Functional MIL II	<ul><li>303 Corporate Accounting</li><li>304 Direct Taxes</li><li>305 Corporate Law</li></ul>	306 Advance Corporate Accounting (Accy) 306 Industrial Relations & Labour Law (Mgt) 306 Financial Institutions &
ab.		Markets (Fin)
<b>4</b> <sup>th</sup> <b>Semester</b> 401 Business Economics	<ul><li>402 Auditing &amp; Assurance</li><li>403 Indirect Taxes</li><li>404 Financial Services</li></ul>	<ul><li>405 Advance Financial</li><li>Accounting (Accy)</li><li>405 Cost and Management</li><li>Accounting (Mgt)</li><li>405 International Banking (Fin)</li></ul>
5 <sup>th</sup> Semester		
501 Business Environment	<ul><li>502 Marketing Management</li><li>503 Financial Management</li><li>504 Regulatory Framework of</li><li>Business - I</li></ul>	505 Financial Statement Analysis (Accy) 505 Customer Relations & Retail Trade Management (Mgt) 505 International Trade (Fin)
6 <sup>th</sup> Semester		
601 Information Technology in Business	<ul><li>602 Marketing of Service</li><li>603 Modern Banking Practice</li><li>604 Regulatory Framework of Business - II</li></ul>	605 Project Report (on any topic of Commerce, Economics, Business, Industry or Service Sector)
		(Common for all Major Students)

# Fees Structure (COMMERCE)

# Higher Secondary

SI No	Particulars	H.S. – 1 <sup>st</sup> Year (Commerce)	H.S. – 2 <sup>nd</sup> Year (Commerce)
1.	College Enrolment Fees	1000.00	1000.00
2.	Tuition Fees	600.00	600.00
3.	Registration & Regd. Form Fees	390.00	
4.	Board Enrolment Fees	200.00	
5.	College Development Fees	700.00	700.00
6.	Building Fees	500.00	500.00
7.	Games & Sports Fees	100.00	100.00
8.	College Magazine Fees	100.00	100.00
9.	Students Union Fees	200.00	200.00
10.	Library Fees	200.00	200.00
11.	Faculty Development Fees	800.00	800.00
12.	College Examination Fees	200.00	200.00
13.	Electricity	200.00	200.00
14.	Student Aid Fund	100.00	100.00
15.	Identity Card	60.00	60.00
16.	Certificate Fee		100.00
17.	Playground Development Fees	100.00	100.00
18.	N.C.C / N.S.S.	50.00	50.00
19.	Commerce Forum	100.00	100.00
20.	Foundation Day Celebration	50.00	50.00
21.	Environmental Studies	100.00	
22.	Festival Fund	100.00	100.00
Total		5850.00 (for boy's)	5260.00 (for boy's)
		5250.00 (for girl's)	4660.00 (for girl's)

NB:- Character Certificate fees Rs. 50/-

# T.D.C Programme

	SI. No.	Programme	B.Com Sem -1	B.Com Sem -2	B.Com Sem -3	B.Com Sem -4	B.Com Sem -5	B.Com Sem -6
	1.	College Enrolment Fees	1000.00	1000.00	1000.00	1000.00	1000.00	1000.00
	2.	Tuition Fees	720.00		720.00	9 <del>===</del>	720.00	
	3.	Registration & Regd. Form Fees	390.00					
-	4.	University Enrolment Fees	200.00					
-	5.	College Development Fees	700.00		700.00		700.00	
	6.	Building Fees	800.00		800.00		800.00	
	7.	Games & Sports Fees	100.00		100.00		100.00	
	8.	College Magazine Fees	100.00		100.00		100.00	
	9.	Students Union Fees	200.00		200.00		200.00	
	10.	Library Fees	200.00	:===:	200.00	2	200.00	
	11.	Faculty Development Fees	1400.00		1400.00		1400.00	
_	12.	College Examination Fees	200.00	200.00	200.00	200.00	200.00	200.00
	13.	Electricity	200.00		200.00	0 <u>000</u>	200.00	
	14.	Student Aid Fund	100.00		100.00		100.00	
	15.	Identity Card	60.00		60.00		60.00	
	16.	Certificate Fee						100.00
	17.	Playground Development Fees	100.00		100.00		100.00	
	18∙	N.C.C / N.S.S.	50.00		50.00		50.00	
PA	19.	Commerce Forum	100.00		100.00		100.00	
	20.	Foundation Day Celebration	50.00		50.00		50.00	
	21.	Environmental Studies				100.00		
	22.	Festival Fund	100.00	100.00	100.00	100.00	100.00	100.00
	23.	Miscellaneous	75.00	75.00	75.00	75.00	75.00	75.00
	24.	Additional Fee for Major Students	200.00	200.00	200.00	200.00	200.00	200.00
		<b>TOTAL</b> Without Major	6845.00	1375.00	6255.00	1475.00	6255.00	1475.00
_		TOTAL With Major	7045.00	1575.00	6455.00	1675.00	6455.00	1675.00

NB:- Character Certificate fees Rs. 50/-

# Narangi Anchalik Mahavidyalaya Family

### **ADMINISTRATIVE HEADS**

### PRINCIPAL :

Mrs.Reeta Dutta Hazorika (i/c), M. A

### VICE PRINCIPAL:

Mr. Mrinal Medhi, M.A

### DEPARTMENT AND FACULTY MEMBERS

# Department of Assamese

Mrs. Nira Das M.A. (Head of the Department)

Dr. Saroj Kakati M.A., Ph.D.

Mrs. Irani Thakuria M.A.

Mrs. Minu Das M.A.

Mrs. Jojana Gandha Pathak M.A.

Mrs. Parineeta Saikia Bora M.A., M. Phil.

# Department of Education

Mrs. Reeta Sharma M.A. (Head of the Department)

Mrs. Sagarika Chowdhury M.A.

Mrs. Deepanjali Das M.A., B.Ed

Mrs. Prativa Baruah M.A.

# Department of Economics

Dr. Juthika Barman Choudhury M.A., M.Phil, Ph.D (Head of the Department)

Mr. Jayanta Barooah M.A.

Mrs. Banajyoti Sarma M.A., M.Phil., M.Ed.

Mr. Dhanmoni Haloi M.A (Contractual Teacher)

# Department of English

Mrs. Rosie Patangia M.A. (Head of the Department)

Mrs. Ruplekha Phukan Barthakur M.A.

Mrs. Sumitra Devi Chettry M.A.

Mrs. Mukta Purkayastha M.A., B.Ed.

Ms. Munmi Medhi M. A (Contractual Teacher)

# Department of Geography

Mr. Mrinal Medhi M.A. (HOD, Vice-Principal)

Dr. Anjan Kumar Talukdar M.A., M.Phil., Ph.D

Mr. Homeswar Kalita M.A., B.Ed

Dr. Lakhimi Gogoi M.A., M.Phil., Ph.D

Mr. Bishwajit Das M.A. (Contractual Teacher)

# Department of History

Mrs. Preety Mala Baruah M.A. (Head of the Department)

Mrs. Jonali Talukdar M.A., B.Ed

Mr. Prafulla Borah M.A., B.Ed

Miss. Jahnobi Saikia M.A (Contractual Teacher)

# Department of Hindi

Mr. Hemanta Kumar Rabha M.A. (Head of the Department)

Mrs. Sudha Kumari M.A. (Gold Medalist)

Mrs. Rama Bhandari M.A., M.Phil.

Ms. Samaina Brahma M.A. (Contractual Teacher)

# Department of Mathematics

Mr. Devajit Sarmah M.Sc (Head of the Department)

Mr. Mrinal Sarma M.Sc., B.Ed.

Dr. Banani Bora Hazarika M.Sc., M.Ed., Ph.D.

# Department of Political Science

Mrs. Archana Bora M.A. (Head of the Department)

Mrs. Gitika Sharma M.A.

Mrs. Banasree Devi M.A.

Mr. Jayanta Kalita M.A.

# Department of Philosophy

Mrs Sebika Das M.A. (Head of the Department)

Dr. Karabi Goswami M.A., B.Ed., Ph.D.

Mrs. Pinkumani Barman M.A., B.Ed

Mrs. Garima Saikia M.A., M.Ed

# Faculties of Commerce

Mrs. Pallavi Choudhury M.Com. (Accountancy) (Head of the Department)

Mr. Bishwajit Baishya M.Com. (Finance)

Ms. Rimlee Kalita M.Com. (Finance)

Mrs Geeta Upadhaya M.Com (Accountancy)

Ms. Rajlakshmi Das M.Com (Management)

Ms. Ashapurna Talukdar M.A. (ENS Contractual Teacher)

## **NON-TEACHING STAFF**

# Library Staff

Mr. Pranab Kumar Bhattacharyya M.Com., M.L.Sc (Librarian)

Mrs. Kusum Thakuria Barman B.Sc, (Library Assistant)

Mr. Manoj Bhuyan (Bearer)

### Office Staff

Mr. Pradip Kumar Barma (Head Assistant)

Mr. Naba Kumar Kalita (U.D.A.)

Mr. Madan Kalita (L.D.A.)

Mr. Amulya Choudhury (L.D.A.)

Mrs. Nipamoni Sarma (L.D.A.)

Mr. Jayanta Kumar Das (L.D.A.)

Mr. Kaushik Kalita (L.D.A.)

### Office Staff Grade IV

Mr. Putul Kra

Mr. Akhayendra Khatoniar (Night Watchman)

Mr. Hridoy Choudhury

Mr. Bhabesh Kalita

Ms. Malaya Das

Mr. Raju Kro

Ms. Khana Das

Mr. Sona Ram Boro (Security)

# NARANGI ANCHALIK MAHAVIDYALAYA

# College Committees and Cells

### FOR ACADEMIC SESSION 2016-2017

### **GOVERNING BODY**

Mr. Pramod Chandra Chakrabarty : President

Ms. Reeta Dutta Hazorika : Ex-Officio Member
Mr. Mrinal Medhi : Ex-Officio Member
Prof. A.K.Bhagawati : University Nominee
Ms. Tilottama Baruah : University Nominee
Ms. Reeta Sharma : Teacher Representative
Dr. Juthika Barman Choudhury : Teacher Representative
Mr. Madan Kalita : NTS Representative

Ms. Jaimati Das : Guardian Member, Women

Mr. Amal Sarma : Guardian Member
Mr. Bijay Barua : Guardian Member

### ACADEMIC COUNCIL

President Mrs. Reeta Dutta Hazorika, Principal (i/c) Member Mr. Mrinal Medhi, Vice-Principal Secretary Mrs. Nira Das Treasurer Mr. Hemanta Kumar Rabha Member Mrs. Archana Bora Member Mrs Reeta Sharma Member Mrs. Rosie Patangia Member Mrs. Preety Mala Baruah Member Mr. Devajit Sarmah Member Dr. Juthika Barman Choudhury Member Mrs. Sebika Das Member Mr. Pradip Kumar Barma

### **IQAC/SWOT COMMITTEE**

Ms. Reeta Dutta Hazorika, Principal i/c Chairperson Co-ordinator Ms. Rosie Patangia Teacher Member Ms. Nira Das Teacher Member Ms. Archana Bora Teacher Member Ms. Reeta Sharma Teacher Member Ms. Preety Mala Baruah Teacher Member Mr. Devajit Sarmah Teacher Member Mr. Hemanta Kumar Rabha Teacher Member Ms. Sebika Das

Dr. Juthika Barman Choudhury Teacher Member Mr. Pradip Kumar Barma Staff Member

## ADMISSION COMMITTEE: DEGREE SEMESTER PROGRAMME

Ms. Reeta Dutta Hazorika, Principal (i/c) Chairperson Mr. Mrinal Medhi, Vice-Principal Observer

Ms. Nira Das Co-ordinator, Humanities Ms. Pallavi Choudhury Co-ordinator, Commerce

Ms. Nira Das Member Ms. Archana Bora Member Ms. Reeta Sharma Member Ms. Rosie Patangia Member Ms. Preety Mala Baruah Member Ms. Sebika Das Member Mr. Hemanta Kumar Rabha Member Mr. Devajit Sarmah Member Mr. Mrinal Medhi Member Dr. Juthika Barman Choudhury Member

# **EXAMINATION COMMITTEE**

1. Mr. Pramod Ch Chakrabarty, President, G.B. Chairperson 2. Ms. Reeta Dutta Hazorika, Principal (i/c) Convenor 3. Mr. Mrinal Medhi, Vice-Principal

Member 4.

Mr. Dharanidhar Goswami **Eminent Educationist** 5.

Dr. Hiren Kalita Physician 6. Head Master of Post Office, Udayan Bihar Member

7. Officer-in-Charge, Noonmati Police Station Member

8. Teachers representative a) Nira Das

b) Mrinal Sarma

9) Madan Kalita Member

# LIBRARY COMMITTEE

Ms. Archana Bora Dr. Saroj Kakati Chairperson Ms. Sagarika Choudhury Co-ordinator Ms. Mukta Purkayastha Member Mr. Jayanta Kalita Member Ms. Prativa Barua Member Member

# TIME TABLE COMMITTEE

Dr. Juthika Barman Choudhury Mr. Mrinal Medhi, Vice-Principal Chairperson Member

Ms. Nira Das - Member
Ms. Reeta Sharma - Member
Mr. Hemanta Kumar Rabha - Member

### **PROSPECTUS COMMITTEE**

Ms. Reeta Dutta Hazorika, Principal (i/c) - Chairperson
Mr. Mrinal Medhi, Vice-Principal - Co-ordinator
All the Heads of the Departments - Member

# **COLLEGE MAGAZINE COMMITTEE**

Ms. Rosie Patangia - Chairperson
Ms. Nira Das - Member
Mr. Hemanta Kumar Rabha - Member

# PRESS AND PUBLICATION COMMITTEE

Ms. Preety Mala Barua - Chairperson
Ms. Depanjali Das - Member
Mr. Jayanta Barooah - Member
Dr. Karabi Goswami - Member
Ms. Banasree Devi - Member

# **CULTURAL DEVELOPMENT COMMITTEE**

Chairperson Ms. Reeta Sharma Co-ordinator Mr. Javanta Barooah Member Ms. Gitika Sharma Member Ms. Ruplekha Phukan Barthakur Member Ms. Parineeta Saikia Bora Member Ms. Minu Das Member Dr. Karabi Goswami Member Ms. Mukta Purkayastha Member Ms. Banasree Devi Member Ms. Sumitra Devi Chettry Member Ms. Deepanjali Das

# BUILDING/CONSTRUCTION COMMITTEE

Mr. Pramod Chandra Chakraborty, President, Governing Body, Chairperson

Ms. Reeta Dutta Hazorika, Principal i/c, Secretary

Mr. Mrinal Medhi, Vice-Principal

An Engineer

Gauhati University nominee

Mrs. Reeta Sharma - Teacher representative
Mr. Mrinal Sarma - Teacher representative

### **PURCHASE COMMITTEE**

Ms. Reeta Dutta Hazorika, Principal i/c,

Mr. Mrinal Medhi

Ms. Rosie Patangia

Mr. Devajit Sarmah

Mr. Jayanta Barooah

- Chairperson

Member

Member

Member

Member

# WEBSITE UPDATE COMMITTEE

Mr. Mrinal Sarmah - Chairperson
Gitika Sarmah - Member
Dr. Banani Bora Hazorika - Member
Kaushik Kalita - Member

# **PUBLIC RELATION AND INFORMATION CELL**

Ms. Preety Mala Baruah - Chairperson
Ms. Ruplekha Phukan Barthakur - Co-ordinator
Mr. Jayanta Barooah - Member
Dr. Lakhimi Gogoi - Member

### N. S. S.

Mr. Hemanta Kumar Rabha - Programme Officer

### N. C. C.

Ms. Minu Das - Associate N.C.C. Officer

# CAMPUS DEVELOPMENT AND CLEANLINESS CELL

All Members of IQAC

# **WOMEN CELL**

Ms. Gitika Sharma - Chairperson
Ms. Sumitra Devi Chettry - Co-ordinator
Mr. Devajit Sarmah - Member
Dr. Karabi Goswami - Member
Ms. Jojana Gandha Pathak - Member
Ms. Garima Saikia - Member
Ms. Prativa Baruah - Member

# **DOCUMENTATION CELL**

Ms Rosie Patangia - Chairperson

Co-ordinator Ms. Sumitra Devi Chettry Member Dr. Banani Bora Member Ms. Rama Bhandari Member Ms.Rimlee Kalita

### SEMINAR AND PUBLICATION CELL

Chairperson Ms. Preety Mala Barua Co-ordinator Ms. Banasree Devi Member Dr. Karabi Goswami Member Ms. Mukta Purkayastha Member Ms. Sudha Kumari Member Dr. Lakhimi Gogoi Member Ms. Parineeta Saikia Bora

# MEMBERS OF ANTI-SEXUAL HARASSMENT CELL

Principal i/c Ms. Reeta Dutta Hazorika Chairperson Ms. Reeta Sharma Administrative Staff Mr. Mrinal Medhi, Vice-Princial

Senior male Member Mr. Devajit Sarmah Senior female Member Ms. Archana Bora Senior female Member Ms. Sebika Das Guardian Member (M) Mr. Alok Sharma Guardian Member (F)

Grade IV Ms. Malaya Das Student Mr. Hridi Kashyap Student Ms. Sangita Kalita

# MEMBERS OF ANTI-RAGGING COMMITTEE

Ms. Reeta Dutta Hazorika, Principal i/c All Faculty Members

### MEMBERS OF ALUMNI CELL

Ms. Joymati Das

Chairperson Ms. Preety Mala Barua Co-ordinator Ms. Nira Das Treasurer Mr. Hemanta Kumar Rabha

Ms. Rosie Patangia Faculty-in-Charge Member Mr. Jayanta Barooah

Member Ms. Sagarika Choudhury

# **COMPUTER/STATISTICS CELL**

Chairperson Mr. Devajit Sarmah

### Narangi Anchalik Mahavidyalaya

Mr. Mrinal Sarma - Co-ordinator
Dr. Lakhimi Gogoi - Member
Dr. Banani Bora Hazarika - Member
Dr. Saroj Kakati - Member
Mr. Homeswar Kalita - Member
Mr. Bishwajit Baishya - Member

### **GAMES AND SPORTS CELL**

Mr. Hemanta Kumar Rabha - Chairperson
Ms. Minu Das - Co-ordinator
Mr. Mrinal Medhi - Member
Mr. Prafulla Bora - Member
Ms. Jayanta Kalita - Member
Ms. Sagarika Choudhury - Member
Ms. Pinkumoni Barman - Member

### **EXTENSION CELL**

Dr. Juthika Barman Choudhury Chairperson Ms. Sagarika Chowdhury Co-ordinator Mr. Jayanta Barooah Member Mr. Banajyoti Sharma Member Ms. Minu Das Member Ms. Jonali Talukdar Member Ms. Rama Bhandari Member Ms. Pinkumoni Barman Member Mr. Bishwajit Baishya Member

# SC/ST CELL

Ms. Sebika Das - Chairperson
Dr. Anjan Kumar Talukdar - Co-ordinator
Ms. Irani Thakuria - Member
Mr. Jayanta Kalita - Member
Ms. Pinkumoni Barman - Member
Ms. Garima Saikia - Member
Ms. Pallabi Choudhury - Member

# STUDENT WELFARE AND GRIEVANCE REDRESSAL CELL

Ms. Reeta Sharma

Mr. Jayanta Barooah

Ms. Mukta Purkayasta

Ms. Parineeta Saikia Bora

Ms. Banasree Devi

- Chairperson
- Co-ordinator
- Member
- Member
- Member

Ms. Banajyoti Sharma - Member Ms. Sudha Kumari - Member Ms. Rajlakshmi Das - Member

### **DISCIPLINARY CELL**

Ms. Nira Das - Chairperson
Dr. Karabi Goswami - Co-ordinator
Ms.Gitika Sharma - Member
Mr. Mrinal Sarma - Member
Ms. Jojana Gondha Pathak - Member
Mr. Banajyoti Sharma - Member

### DISASTER MANAGEMENT CELL

Ms. Nira Das - Chairperson
Dr. Anjan Kumar Talukdar - Co-ordinator
Mr. Mrinal Medhi - Member
Ms. Deepanjali Das - Member
Mr. Homeswar Kalita - Member
Dr. Santulan Mahanta - Member

# STUDENT COUNSELLING AND PLACEMENT CELL

Chairperson Ms.Archana Borah Co-ordinator Dr. Deepanjali Das Member Mr. Mrinal Medhi Member Ms. Sumitra Devi Chettry Member Ms. Jonali Talukdar Member Mr. Homeswar Kalita Member Ms. Prativa Baruah Member Mr. Jayanta Barooah Member Ms. Banajyoti Sharma Member Ms. Daisy Das

# HEALTH CARE COMMITTEE TO MONITOR HEALTH CARE ISSUES

Ms. Sebika Das - Chairperson
Ms. Jonali Talukdar - Co-ordinator
Dr. Hiren Kalita - Member
Ms. Ruplekha Phukan Barthakur - Member
Dr. Banani Bora Hazarika - Member

### **YOGA CELL**

Dr. Saroj Kakati - Co-ordinator
Nira Das - Member

### Narangi Anchalik Mahavidyalaya

Rosie Patangia

Mr. Hemanta Kr. Rabha

Irani Thakuria

Dr. Karabi Goswami

Minu Das

- Member

- Member

Member

- Member

- Member

# **CO-CURRICULAR ACTIVITIES**

# Literary Activities

Various literary activities are conducted by the college magazine "NARANGIAN' which is published annually giving the students an opportunity to contribute their writings, thus helping them develop their literary skills. The departments of the college bring out wall magazines and departmental manuscripts, Journals, Newsletter every year. Quiz Competitions, Debate Competitions, Essay Competitions, Seminar are organized by the various departments to let the students express their talents. A half yearly news bulletin namely "NAMEF COLLAGE" is published every six month to highlight the various activities of the college by the English department. The Philosophy (ISSN) journal "DRSTI" and the Mathematical (ISSN) Journal "ARYABHATTA" are published annually on the Philosophy day and the Mathematics day respectively by the Philosophy department and the mathematics department of the college. Besides, the "SHAKTI" (ISSN) a women journal is also published annually by the women cell of Narangi Anchalik Mahavidyalaya.

# Workshop

Workshop is very important for teaching learning process. Multidisciplinary workshops are held in the college to enhance the quality of education imparted in the college.

# Educational tour

Various departments of the college organize Educational Tours and Field Trips to different places of India in order to expose the students to different culture History, Geography of the society.

# Research Activities

# National Service Scheme (NSS)

NSS of the college is very active and has been involved in various social service activities like "CAMPUS CLEANING", "WINTER ADVENTURE CAMP", "NATIONAL INTEGRATION CAPM" Participation in "INTERNATIONAL YOGA DAY", "RASTRIYA EKTA DIVAS". Volunteers participating in "SOUTH ASIAN GAMES, 2016" CONSTITUTIONAL DAY, and various community development programmes.

# Disaster Management Awareness Camp

A Disaster Management Awareness Camp was organized by the Academic Council on 29<sup>th</sup> April, 2016. in

collaboration with the **Civil Defense Organization**, Beltola, Guwahati. The Civil Defense Organization discussed on the measures to taken before, during and after an earthquake.

# National (NCC)

NCC unit of Narangi Anchalik Mahavidyalaya was started in the year 2002. President Unit of **NCC** comprises of **ANO** (Associate NCC Officer) and 53 Girl Cadets. In the last few years the cadet of the Unit have gloriously completed various campus like **RDC**, **NEC**, **BLC**, **TSC**, **ATC** etc. Last year 13 college NCC cadets have out shown their talent in **Shimla Tracking**. The Cadets have also successfully participated in the "**World Yoga Day" on 20-06-2015** Cadets have also been awarded with "**B"** and "**C"** certificate in displaying their best performance.

# STUDENTS' UNION AND STUDENTS' FORUMS

There is a students' Union in the College. This is an elected Body which organizes and promotes cultural and sports activities in the College. Secretaries elected by the students manage union functions under the guidance of the Union President and Teacher-in-charge appointed by the Principal.

# **DEPARTMENTAL STUDENTS FORUMS**

a)	Assamese	 Narangi Anchalik Mahavidyalaya Asomia Literary Forum-NAMSLF
b)	English	 Narangi Anchalik Mahavidyalaya English Forum- NAMEF
c)	Economics	 Narangi Anchalik Mahavidyalaya Economic Forum
d)	Education	 Narangi Anchalik Mahavidyalaya Education Forum
e)	Political Science	 Narangi Anchalik Mahavidyalaya Political Science Forum
f)	History	 Society for historical studies and Tour – SHST
g)	Hindi	 Narangi Anchalik Mahavidyalaya Hindi Forum
h)	Geography	 Narangi Anchalik Mahavidyalaya Geography Forum-NAMGF
i)	Philosophy	 Narangi Anchalik Mahavidyalaya Philosophy Forum NAMPF
j)	Mathematics	 Narangi Anchalik Mahavidyalaya Mathematics Forum
1)	Commerce	 Navarang

# General Rules

- 1. A student shall lose her/his right of admission to her/his class, if he/she fails to attend his/her classes continuously for 15 teaching days from the date of commencement of classes.
- 2. The Course of study in Narangi Anchalik Mahavidyalaya are full time courses. No student can take any other full time course concurrently. Violation to this provision will lead to disciplinary action.
- 3. If a newly admitted student to HS first year or TDC first semester fails to attend classes within 15 days from the commencement of classes, he/she will forfeit his/her seat.
- 4. Students are responsible for their conduct to the principal and are prohibited from doing anything either inside or outside the College, that amounts to breach of discipline. Students shall be liable to disciplinary

### Narangi Anchalik Mahavidyalaya

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- 4. Students are responsible for their conduct to the principal and are prohibited from doing anything either inside or outside the College, that amounts to breach of discipline. Students shall be liable to disciplinary action for violation of any of the rules of discipline. Disciplinary action may involve warning and /or fine, and/or suspension from classes, from the examination, from the use of the college library or even from the college as such.
- 5. Students shall conduct themselves in decorous manner both towards members of the staff (Teaching and administrative) and towards their fellow students. Insubordination, unbecoming language or indecorous conduct including teasing, ragging, assaulting others, etc. shall be severely dealt with.
- 6. Students shall maintain perfect silence in the classroom, reading room and in the common room and desist from demonstration or disorderly behavior. They must not loiter in the corridor or in front of the classroom and must keep as quiet as possible at all time.
- 7. Student shall take proper care of the college property, furniture and premises and they must not spoil or cause any damage to, or temper with the college property, furniture and fittings. They shall not loiter the college campus.
- 8. Students shall leave their bicycles, scooter/motorcycle locked in the shed provided for that purpose. No two-wheelers should be parked in any other part of the college campus or in front of the college campus.
- 9. No Society can be formed in the college without the permission of the Principal, nor shall any person be invited to address a meeting in the college without prior permission of the college authority.
- 10. No Notice can be circulated/pasted inside the college without prior permission of the Principal.
- 11. Students shall not bring any article deemed by the college authority to have a dangerous and/or disruptive influence on the academic environment. Use of cell phones is strictly prohibited inside the college campus. Students who fail to switch off their Cell Phones inside class will have to pay a fine of Rs. 500/-(Rupees five hundred only). Students found in possession of cell phones inside the examination hall are liable to be expelled.
- 12. Use of any tobacco product and alcoholic drinks/beverages is strictly prohibited inside the college campus and violators will be penalized with a fine and/or rustication.
- 13. All students will be required to attend the classes, examination and other activities held inside the college campus in College UNIFORM.

# Level and Attendance Rules: For B. Com. Semester Programme & H.S. Programme.

1. 7% per Semester leave for participation in NCC Camps, Debates, Quiz, Sports, Cultural Programmes, etc. will be granted as per College Guidelines. Prior intimation for such activities will have to be submitted to the Vice-Principal.

- 2. Members of the College Team participating in the inter College Competitions will be granted 10% attendance if they fail to fulfill the required attendance of 75%.
- 3. Members of the Narangi Anchalik Mahavidyalaya Students Union will be granted 10% attendance if they fail to fulfill the required 75% attendance due to their engagements in Union related activities.
- 4. Students will be granted 15% attendance on medical ground. Students applying for medical leave will have to submit a medical certificate issued by a Govt. Doctor along with application. The Application must be addressed to the Principal and submitted to the Vice Principal within a week of his/her joining his/her class.
- 5. Students attending less than 60% of total classes will be treated as discollegiate and will be barred from appearing in the Final Examinations of the University/AHSEC.
- 6. Attendance in the previous Year (for H.S. Programme) or previous Semester(s) (for T.D.C. Programme) will not be taken into account in the subsequent Year or Semesters.
- 7. Expulsion from any examination will lead to the expulsion from the college.

**UNIFORM:** All Students are required to attend all the College activities in UNIFORM as given below:

Boys': White Shirts with Grey collar and Calves and Grey pant.

Winter wear – Grey Sweater/Blazer.

Girls': Dark Pink Salwar & Whitish Pink Kurta with Dark Pink Dupatta.

Winter wear - Whitish Pink Sweater/Blazer.

- N.B. 1. Leggings and Churidar for girls and jeans for boys are strictly prohibited in the college premises
  - 2. Uniform should be tailored in recommended tailors only.

COLLEGE HOURS:

09.00a.m. to 03.45 p.m.

**OFFICE HOURS:** 

10.00a.m to 04.00 p.m.

LIBRARY HOURS:

10.00a.m. to 04.00p.m

# Anti-Ragging Squad

# **UGC GUIDELINES FOR ANTI-RAGGING**

As per the UGC Guideline No. F1-16/2007 (CPP-II), April, 2009, all forms of ragging in hostels and college campus are prohibited. Ragging is considered as a cognizable offence under the law of the land and raging in all its forms is totally banned in the entire institution, including its departments, constituent units, all its premises (academic, residential, sports, canteen etc.) whether located within the campus or outside and in all means of transportation of students whether public or private. Punishable ingredients of Ragging are (i) Abetment of ragging; (ii) Criminal conspiracy to rag; (iii) Unlawful assembly and rioting while ragging; (iv) Public nuisance created during ragging; (v) Violations of decency and morals through ragging; (vi) Injuring to body causing hurt or grievous hurt; (vii) Wrongful restraint; (viii) Wrongful confinement; (ix) Use of criminal force;(x) assault as well as sexual offences or unnatural offences; (xi) Extortion; (xii) Criminal trespass; (xiii) Offences against property; (xiv) Criminal intimidation; (xv) tempt to commit any or all of the above mentioned offences against victim; (xvi) Physical or psychological humiliation; (xvii) All other offences following the definition "Ragging"

The College has an Anti-Ragging Squad comprised of teachers and the members of the Students Union to check any possible occurrence of ragging in the Campus. Based on the suggestions and recommendations of the Squad, the following disciplinary actions may be taken by the Disciplinary Committee of the College:

- 1. Suspension from attending classes
- 2. With holding scholarship fellowship and other benefits
- 3. With holding results.

# **PROGRAMMES OF STUDY**

# Admission Procedure

# **PROGRAMMES OFFERED:**

- 1. Higher Secondary Commerce (Self Supportive)
- 2. Three Years Degree Programmes in Commerce (Self Supportive)

# The following documents must be produced at the time of admission

- 1. Original Marksheet, Pass Certificate Registration Certificate of the last qualifying examination.
- 2. Certificate of the Head of the Institution last attended
- 3. Two Copies of recent passport size photographs
- 4. Original Caste Certificate (issued by District Administrative Authority, viz. DC/SDC) for admission against caste quota. Provisional certificates will not be considered.
- 5. Proficiency Certificates of extra-curricular activities
- 6. Students who have passed the qualifying examination earlier than the current session need to submit a gap certificate for the period from the Head of the Institution last attended.
- 7. In case of migrating from another University or Board, Migration Certificate has to be produced
- 8. H.S. and T.D.C First Year students who fail to get promoted to the next higher class may apply for admission along with fresh application.
- 9. Gap Certificate (if necessary) only from Head of the institution last attended or affidavit from the Honourable Court in Assam or any other State.
- 10. Admission Committee may refuse admission to a candidate whose documents are not genuine or not found to be in proper order.
- 11. The college allots seats in HS and TDC programmes to students with outstanding performance in the field of sports, culture and NCC. These are allotted on the basis of merit cum proficiency in the field concerned. A few seats are also reserved for differently abled students.

Admission to the College is strictly on merit. No application will be accepted after the stipulated last date of submission unless the College authority extends the last date for the same. All admissions to the College are provisional and subject to approval of the Gauhati University/ Assam Higher Secondary Education Council. The College shall not be held responsible for GU/AHSEC not approving the admission of the student on various grounds such as not producing the migration certificate, eligibility certificate or furnishing false statements or the likes. The College shall not be held responsible for the problems in registration procedure in GU/AHSEC due to delay in submission of application forms on part of the student.

### N.B. Maximum intake per subject is 150 students and that will be on the basis of merit.

Admission of Unsuccessful Candidates:

- H.S 1<sup>st</sup> year and T.D.C.(1<sup>st</sup> and 2<sup>nd</sup> Semesters) Students detained during Pre-final/Test Examination or declared discollegiate need to apply for admission along with the fresh applicants. However, no preference may be availed by such candidates regarding admission in the College.
- Students detained in the same class for two consecutive years in H.S. and three consecutive years in T.D.C. programmes will not be eligible for admission to the regular programmes in the College.

The Unsuccessful candidates of T.D.C. (1<sup>st</sup> and 2<sup>nd</sup> Semester) & (3<sup>nd</sup> and 4<sup>nd</sup> Semester) Examination of Gauhati University appearing from the college need to enroll their names as regular students of T.D.C. (3<sup>nd</sup> and 4<sup>nd</sup> Semester) & (5<sup>nd</sup> and 6<sup>nd</sup> Semester) classes respectively as notified by the College Authority.



# NARANGI ANCHALIK MAHAVIDYALAYA

(Affiliated to Gauhati University)
Ph. 0361-2642954